Integrated Geochemical Interpretation Ltd

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**ONLINE TRAINING COURSE BOOKING FORM**

**Online IGI Software training course to be held on 4th – 13th May 2022**

|  |  |
| --- | --- |
| NAME:  |  |
| COMPANY: |  |
| ADDRESS: |  |
| Email:  |  |

The cost for the IGI Software online training course is £900.00 per attendee

***Please note: IGI Ltd does not have a credit card facility*** *These prices include tuition and course notes*

* All prices and fees quoted to the client are exclusive of UK VAT which, where applicable will be charged at the prevailing rate (currently 20%) and added to the invoice.
* Terms of payment are net within thirty days of the date of invoice and will be made in GBP

**IGI Ltd cancellation policy for training courses**

Should circumstances mean that you have to cancel your place on the course and you are unable to transfer your booking to another date at the time of cancellation, the following charges will apply:

* More than four weeks prior to the course start date - no charge
* Two to four weeks prior to the course - 50% of the course fee
* Less than two weeks prior to the course - full fee.

On occasion, unforeseen circumstances may require us to cancel a course. In such circumstances you will be given as much notice as possible and either a free transfer to another course date or a full refund of course fees paid.  This course will not run if there is less than 4 attendees.

Please return this form to: *helendavis@igiltd.com*